

# Opportunities

for Williamson & Burnet Counties

## The OWBC Board of Directors Meeting

Monday, April 22, 2024, at 5:00 p.m.

**In-Person Meeting, Round Rock Head Start Administration Building,  
1001 E Main Street, Round Rock, Texas 78664.**

Notice is hereby given that the Board of Directors for Opportunities for Williamson and Burnet Counties (OWBC) will be held on the **22nd day of April 2024 at 5:00 p.m.**, Head Start Administrative Building, 1001 E Main Street, Round Rock, Texas 78664.

### AGENDA

#### 1. CALL TO ORDER:

#### 2. ROLL CALL: Establish Quorum

#### 3. WELCOME GUESTS: Rob West and Ian Goodman

#### 4. PUBLIC COMMENT:

#### 5. ACTION ITEMS:

- |  |                |
|--|----------------|
| 5.1) Discuss and consider action to ratify the Health Benefits Presented by Ian Goodman      | Marco Cruz     |
| 5.2) Discuss and consider action to accept 2023 Financial Audit Presented by Rob West        | Daniel Ingram  |
| 5.3) Discuss and consider action: January and February Agency Financials                     | Daniel Ingram  |
| 5.4) Discuss and consider action: January and February Head Start Purchase Card Transactions | Daniel Ingram  |
| 5.5) Discuss and consider action: Head Start Change in Scope Proposal                        | Lynore Samford |

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## 6. CONSENT ITEMS:

*(All of the following items on the Consent Agenda are considered to be self-explanatory by the Board and will be enacted in one motion. There will be no separate discussion of these items unless a Board member, staff member or citizen requests removal of the item from the Consent Agenda for the purpose of discussion. For removal of an item, a request must be made when the Consent Agenda is opened for Board Action.)*

- 6.1) Minutes from the February 2024 Board Meeting
- 6.2) Minutes from the March 2024 Finance Committee Meeting
- 6.3) Minutes from the April 2024 Program/Personnel Committee Meeting
- 6.4) Minutes from the March 2024 Development Committee Meeting

## 7. BOARD COMMITTEE/DEPARTMENT REPORTS:

Addendum to the Board of Directors Agenda: Committee Reports/Briefings: The Board of Directors may or may not receive a briefing dependent upon activity or change in status regarding the matter. The listing is provided to give notice to the public that a briefing to the Board on any or all subjects may occur.

- 7.1) Program/Personnel Committee: Donna Shaw
  - A. Head Start Program Report L. Samford
    - 1. Head Start F2 Monitoring
    - 2. January and February Dashboard Update
  - B. Community Services Program: M. Cruz
    - 1. January and February CEAP/CSBG Dashboards
  - C. Senior Nutrition Program Report C. Berry
    - 1. Dashboard
  - D. Human Resources Report S. Esqueda
    - 1. Benefits Enrollment Update
    - 2. January and February Dashboard
- 7.2) Finance/Property Committee Report: M. Cruz
  - 1. Burnet Head Start Update
  - 2. Bertram HS Update

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OWBC Board of Directors Agenda 04//22/2024 Continued

7.3) Development and Marketing Committee Report:

D. Yeater

1. Grant Update
2. Marketing Update
3. Sip & Shop Update

8 EXECUTIVE DIRECTOR REPORT:

M. Cruz

9. ADJOURN MEETING:

Dated this 17<sup>th</sup> day of April 2024  
**Opportunities for Williamson and Burnet Counties**  
**Fernando Albornoz, OWBC Board Chair**

I, the undersigned authority, do hereby certify that the NOTICE OF MEETING of the governing body of the above named Opportunities for Williamson and Burnet Counties (OWBC), is a true and correct copy of said NOTICE and that I posted a true and correct copy of said NOTICE on the bulletin board, in the County Offices of said Courthouse for WILLIAMSON AND BURNET Counties, TEXAS, a place convenient and readily accessible to the general public at all times, and said NOTICE was posted on April 17, 2024, at or before 5 o'clock p.m. and remained posted continuously for at least five calendar days preceding the scheduled time of said Meeting.



Marco Cruz, Executive Director

*"The Opportunities of Williamson Burnet Counties Board of Directors reserves the right to adjourn in to Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections: 551.071 (Consultation with Attorney), 551.072 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by Texas Tax Code including, but not limited to, Section 321.3022 (Sales Tax Information)."*

**MISSION:** To empower children, families, and seniors to achieve and maintain independence by partnering with area organizations to provide education, nutrition, and community support.

**VISION:** A healthy, educated community in which all people live independently and with dignity.

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